

# Great Ouseburn Parish Council

Minutes of the Annual General Meeting of the Parish Council will be held on  
**Wednesday 15<sup>th</sup> May 2019 at 7.35 p.m.**, in the Village Hall, Great Ouseburn.

It will be followed by an ordinary meeting of the Parish Council at 7.45pm.

All meetings of the Parish Council are open to the public, and the agendas for both meetings are set out below.

Leoni Evely  
Clerk to the Parish Council

## **ANNUAL GENERAL MEETING OF THE PARISH COUNCIL MINUTES OF AGENDA**

- 2019.018      **Election of Chairman to serve for the year 2019/2020:** Cllr Jones Proposed Cllr Scott and Cllr Meakin seconded the proposal. Cllr Scott re-elected as Chairman.
- 2019.019      **Election of Vice-Chairman to serve for the year 2019/2020:** Cllr Scott Proposed Cllr Jones and Cllr Kay seconded the proposal. Cllr Jones re-elected as Vice-Chairman.
- 2019.020      **Apologies for absence:** Cllr Wilkinson
- 2019.021      **Appointment of Representatives to Outside Bodies.** To appoint representatives to serve on the following bodies for the year 2019/2020:
- 2019.21.1. Village Hall Committee: Cllr Jones and Cllr Jorgensen.
- 2019.21.2. Police Liaison Group: Cllr Meakin and Cllr Jorgensen.
- 2019.022      **To appoint Committees.** To consider creating committees of the Parish Council and to appoint members to them:
- a)** GOPlay. Cllr Meakin, Trish Meakin, Kat Nellist, Leah Swain, Jay Rayner, Ali Duckmanton, Rachael Wilman and Emma Rock.
- b)** The Crown Asset to Community: Cllr Scott.
- 2019.023      **Annual Subscriptions.** To approve membership of the following organisations for the year 2019/2020:
- 2019.23.1. Yorkshire Local Councils Associations - £207: Agreed
- 2019.23.2. York and North Yorkshire PFA - £12.50: Agreed: Agreed
- 2019.23.3. Community First Yorkshire - £36: Agreed
- 2019.23.4. Campaign to Protect Rural England (CPRE) - £36 last year: Agreed
- 2019.23.5. Any other organisation not listed above: nil
- 2019.024      **Internal Auditor.** To confirm the appointment of Mr James Mackman as internal auditor for the year ended 31<sup>st</sup> March 2019: £80: : Agreed
- 2019.025      **Statement of accounts.** To confirm and adopt the accounts and statement of balances for the year ended 31<sup>st</sup> March 2019, including the letter to the internal auditor regarding the review of effectiveness of the audit. To approve the accounting statements and annual governance statements on the Annual Return to be sent to the external auditors: agreed
- 2019.026      **Date and Time of next meeting.** To note that the next Annual Meeting of the Parish Council will be on Wednesday 20<sup>th</sup> May 2020.

## MINUTES OF AGENDA

2019.27 **Public Participation.** Any member of the public present at the meeting may make representations, answer questions or give evidence in relation to the business to be transacted. Members of the council who have a prejudicial interest in relation to any item of business to be transacted may also speak in relation to that matter. *Please note that the Chairman will control this session and will exercise his discretion as to the amount of time allowed for public participation. No decisions are made at this part of the meeting – this will be done by the Council having heard and noted the representations made:*

Mr and Mrs Nellist are in support of the traffic calming on Branton Lane. The Parish Council are looking into installing chicanes at this location. Mr and Mrs Nellist believe that 2 are required as 1 will not be enough as speeding in both directions. Cllr Jones is in contact with NYCC with this project and currently pricing and working on a design. A speed survey will take place. The narrow chicane that has been installed outside the new proposed pub on Branton Lane is to allow combine harvesters through the village.

2019.28 **Apologies for absence:** Cllr Wilkinson

2019.29 **Declarations of Interest.** All Parish Councillors are Trustees of the Village Hall and declare their personal interests in the Village Hall. Members to indicate whether they will be declaring any other interests under the Code of Conduct. Cllr Kay regarding planning.

2019.30 **Minutes of the previous meeting.** To confirm the minutes of the meeting held on Wednesday 17<sup>th</sup> April 2019: Approved, signed and dated by the Chairman.

2019.31 **Progress Reports.** To receive progress reports as follows:

2019.31.1 LDP Affordable Housing Site, Branton (minute 2012.074 refers): ongoing

2019.31.2 The Free Landing a) Platform repair update: outstanding

2019.31.3 Highways issues: Street lights outside the school have been changed to LED but others still outstanding on Main Street. Clerk to report the kerb has dropped outside Elm Cottage and to report path from this point to Pipers Lane. a) Dog waste bins: ongoing b) Traffic calming/speeding on Brown Lane north of junction with Pipers Lane: See Public participation 2019.27

2019.31.4 Tree Management: nil

2019.31.5 Commuted Sums: still awaiting the new form from HBC

2019.31.6 Fishpond conservation area a) proposal to discuss Mr Fred Jackson memorial: The deadline for the grant submission is the 6<sup>th</sup> June. All present approved the design therefore the Chairman will ask for the project to be submitted. The project should hopefully go ahead this year. Cllr Paraskos will send the clerk paperwork to fill in for the Councillor grant.

2019.31.7 Allotments: Keeping an eye on the conservation plot.

2019.31.8 Children's Play Area: nil

a) GOPlay update: There will be a meeting next Tuesday. Currently on with the design.

2019.31.9 Development of land to houses and new Public House at Branton Green: The entrance should be finished this week. The project should be finished by Autumn.

2019.31.10 The Crown Inn, Main Street: The steering group had their first meeting last week. The groups goal is going more towards trying to keep the building open for public use. There will be a site meeting next Friday with an estate agent to see what state the property is in and to give a value to the steering group.

2019.32 **Planning decisions notified by Harrogate Borough Council.**

Mr and Mrs Nellist, Branton Grange, Pipers Lane, Great Ouseburn YO26 9RT 6.80.30.K.DISCON 19/00797/DISCON Approval of details required under condition 3 (Ecology Method Statement) of planning permission 18/04319/ful – demolition of garden walls; installation of hard landscaping and

replacement gate; removal of internal wall; removal and reinstallation of new purlin; formation of external door; installation of 4no roof lights: Confirmation of discharge of condition(s): Read out by the Chairman.

To note any decisions received after publication of this agenda and prior to the meeting:

Mr M Banks, Tregaron Lodge, 103 Main Street, Great Ouseburn YO26 9RQ 6.80.128.C.FUL 19/00971/FUL Retention of a stove and external flue: APPROVED: Read out by the Chairman.

**2019. 33 Planning Applications**

2019.33.1 Mrs Rachel Kay, Church Hill, Main Street, Great Ouseburn YO26 9RQ 6.80.125.U.LB 19/00870/LB Listed building consent to convert carport into habitable accommodation. Works to include: removal of internal walls and external columns; formation of walls, windows and doors; replacing foundations and roof; installation of roof lanterns and new render: no objections

2019.33.2 Mrs Rachel Kay, Church Hill, Main Street, Great Ouseburn YO26 9RQ 6.80.125.V 19/01731/FUL Installation of render in connection with listed building consent to convert carport into habitable accommodation: no objections

2019.33.3 Mr Richard Mowat, Rosecroft, Main Street, Great Ouseburn YO26 9RG 6.80.88.E.LB 19/00751/LB Listed building consent for conversion of barn to form 1no holiday let: The Parish Council does not object or support the application but wishes to safeguard that the barn conversion remains ancillary to the property and not to be sold as a separate dwelling.

2019.33.4 Mr Richard Mowat, Rosecroft, Main Street, Great Ouseburn YO26 9RG 6.80.88.F.FUL 19/00750/FUL Conversion of barn to form 1no holiday let with associated parking: The Parish Council does not object or support the application but wishes to safeguard that the barn conversion remains ancillary to the property and not to be sold as a separate dwelling.

To consider any planning applications received after publication of this agenda and prior to the meeting: none to date

**General items:**

2019. 034 PC to discuss the policy for the organised use of public open spaces owned by the Parish Council (example by Cowling Recreation Spaces): Policy adopted by all present and signed and dated by the Chairman.

Items received after publication of this agenda and prior to the meeting: none to date

2019. 035 **Questions from Councillors.** To consider questions from Councillors: Cllr Meakin to see Joseph Schofield about grass cutting.

Clerk to chase Cllr Grants register of interests forms.

2019. 036 **Statement of accounts for the period 1<sup>st</sup> April 2019 – 31<sup>st</sup> March 2020** To consider the statement of accounts for the current year and approve payments therein: All present agreed as a true and accurate record.

P1/19	Informationer Commissioner (annual renewal 2019/20)	£40.00
P2/19	YLCA (annual renewal 2019/20)	£207.00

Current account balance @ 14.04.19:	17,402.43
Deposit account balance @ 29.03.19:	1,414.05
Reserves account balance 14.02.19:	2,099.66
Less unrepresented cheques/transfer:	958.94
Add unbanked receipts/transfers:	5,357.00

Total:

25,314.20

2019.036.01 D Meakin groundwork fuel receipts 10.04.19 £10.01 & 03.05.19 £12.37 = £22.38: all agreed

2019.036.02 Nigel Roskilly Groundwork invoice dated 02.05.19 £180.00: all agreed

Finance items received after publication of this agenda and prior to the meeting:

2019.036.03 New Pads x2 packs for the village hall defibrillator £100: all agreed

2019. 037 **General Circulation Correspondence received – for information only.** This was noted and passed for circulation by the clerk.

Clerks and Councils Direct magazine May 2019 issue.

2019. 038 **Reports from representatives.** To receive reports from the Council's representatives on the following organisations:

2019.38..1. **Village Hall Committee:** no news

2019.38..2. **Police Liaison Group:** 3 incidents in April –

Loose horses rounded up.

An accidental 999 phonecall.

An Eractic driver on Boroughbridge Road.

Branton Court neighbour issues have now been resolved.

2019. 039 **Matters for inclusion on the next Agenda:** nil

2019. 040 **Date and Time of next meeting.** To confirm that the next meeting of the Council will be held on Wednesday 19<sup>th</sup> June 2019 at 7.30 p.m. in the Village Hall, Great Ouseburn.

With there being no further business the meeting closed at 9.15pm