

Great Ouseburn Parish Council

Minutes of the Annual Meeting of the Parish Council held on Wednesday 20th May 2015
at 7.45 p.m. in the Jeff Gill Room at the Village Hall, Great Ouseburn.

Present: Mr K Scott (Chairman), Mr B Robinson (Vice Chair), Mrs M Grant, Mr M Rampling, Mr G Potter and Mr I Shaw

In Attendance: Mrs L Evely (Clerk).

Also present was three members of the public.

2015.016. **Election of Chairman to serve for the year 2015/2016.** Cllr Scott was re-elected. Cllr Potter proposed and seconded by Cllr Shaw.

2015.017. **Election of Vice-Chairman to serve for the year 2015/2016.** Cllr Robinson was re-elected. Cllr Potter proposed and seconded by Cllr Shaw.

2015.018. **Apologies for absence** Mrs J Burton

2015.019. **Appointment of Representatives to Outside Bodies.** Representatives were appointed to serve on the following bodies for the year 2015/2016:

2015.19.1. Village Hall Committee – Cllr J Burton

2015.19.2. Police Liaison Group – Cllr G Potter

2015.19.3. Yore Vision – Cllr K Scott

2015.020. **To appoint Committees.** nil

2015.021. **Annual Subscriptions.** Membership of the following organisations was approved for the year 2015/2016:

2015.21.1. Yorkshire Local Councils Associations - £187: All present agreed to pay the renewal fee

2015.21.2. York and North Yorkshire PFA - £12.50 last year: All present agreed to pay the renewal fee

2015.21.3. Rural Action Yorkshire - £35: All present agreed to pay the renewal fee

2015.21.4. Campaign to Protect Rural England (CPRE) - £36: All present agreed to pay the renewal fee

2015.21.5. Any other organisation not listed above. None

2015.022. **Internal Auditor.** To confirm the appointment of Mr James Mackman as internal auditor for the year ended 31st March 2015 £80: All present agreed to pay the renewal fee.

2015.023. **Statement of accounts.** To confirm and adopt the accounts and statement of balances for the year ended 31st March 2015, including the letter to the internal auditor regarding the review of effectiveness of the audit. To approve the accounting statements and annual governance statements on the Annual Return to be sent to the external auditors: All approved and signed by the clerk and Chairman.

2015.024. **Date and Time of next meeting.** To note that the next Annual Meeting of the Parish Council will be on Wednesday 18th May 2016.

There being no further business, the meeting closed at 8 p.m.

Minutes of a meeting of the Parish Council held on Wednesday 20th May 2015
at 8.00 p.m. in the Jeff Gill Room, Village Hall, Great Ouseburn.

Present: **Present:** Mr K Scott (Chairman), Mr B Robinson (Vice Chair), Mrs M Grant, Mr M Rampling, Mr I Shaw and Mr G Potter.

In Attendance: Mrs L Evely (Clerk).

Also present was ten members of the public.

2015. 025 **Apologies for absence:** Mrs J Burton.

2015. 026 **Declarations of Interest.** All Parish Councillors are Trustees of the Village Hall and declare their personal interests in the Village Hall. Members to indicate whether they will be declaring any other interests under the Code of Conduct.

2015. 027 **Minutes of the previous meeting.** To confirm the minutes of the meeting held on Wednesday 22nd April 2015: Approved and signed by the Chairman.

2015. 028 **Public Participation.** Any member of the public present at the meeting may make representations, answer questions or give evidence in relation to the business to be transacted. Members of the council who have a prejudicial interest in relation to any item of business to be transacted may also speak in relation to that matter. *Please note that the Chairman will control this session and will exercise his discretion as to the amount of time allowed for public participation. No decisions are made at this part of the meeting – this will be done by the Council having heard and noted the representations made:*

Mr White queried the previous minutes 2015.5.7 question 1 and asked the Chairman if he stands by the minutes about the authority/authorisation to carry out works on the ditch. The Chairman stands by the minutes as an accurate record and does not wish to amend the minutes.

Mr Hindmarsh showed a personal file of photos of Well Lane path being flooded since the drainage works were carried out. Mr Hindmarsh claimed that his garden at the bottom now floods also from time to time. Cllr Potter said the garden flooded before the works were carried out. Cllr Rampling said the path has been addressed since the photo was taken. Mrs Hindmarsh expressed concerns for future damage to their garden and hedge due to flooding. Cllr Potter and Cllr Robinson explained there is a problem with the surface water drainage on Carr Side Road and suggested for Mr and Mrs Hindmarsh to contact Highways to check to see if they could help and rectify any defects on the highway drainage and possibly send a camera down the drains to see if broken causing the leak/flooding of the gardens.

Cllr Rampling explained to all present that he kindly carried out works on the drainage pipe on Well Lane at his own expense and rodded it out so it worked and flowed correctly. Mr Rampling mentioned that in the past someone took a plough in and destroyed the drainage pipe causing flooding under the ground.

Cllr Scott explained to all present that the Parish Council does not have to maintain or manage the allotments and just can rent the plots of land only as a parcel of land. All allotment holders are responsible for their own plots maintenance (as stated in the allotment contract). In the past the Parish Council have made efforts to maintain the allotments out of goodwill and carried out any maintenance works to their best efforts and to make better.

The Chairman suggested to the allotment holders that they should go away and think about creating their own allotment association (do not have to decide until next financial year). Cllr Scott also clarified that the allotment holders should have their own insurance and should check if not already done so to see if it can go on their own household insurance.

2015. 029 **Progress Reports.** To receive progress reports as follows:

2015.29.01 Free landing/Breathing Places project (minute 2011.110.1 refers): The grass is due for cutting. The Toll Bridge is currently having works done and would like the grass cut to ease access. Cllr Scott and Cllr Potter will arrange a date after this to trim etc.

2015.29.02 LDP Affordable Housing Site, Branton (minute 2012.074 refers): The Chairman read out the letter from Mr Tim Simpson (NYCC) dated 8th May 2015 objecting to the Carr Side Road accesses and he also agreed with the Parish Councils consultation response. HBC responded to pass the application. The Conservation team responded that the development should be reduced to 30 houses as the original plan intended. Cllr Scott suggested that a representative from the Parish Council should speak at the planning committee when it arises.

YWA reported that there was not a problem with the drainage in Great Ouseburn at present which is a misleading statement as this is not the case.

2015.29.03 Gladmans – Seggans possible housing development: at appeal in August where the GOPC consultation response will be carried forward.

2015.29.04 Highways issues: The clerk is to report potholes on the footpath along The Avenue plus weed killing, poor condition of the following footpaths on Branton Lane near Tarragoo, Main Street opposite The Crown pub down to the junction with Light Mire Lane, potholes on Church Field Lane.

2015.29.05 Tree Management: nil

2015.29.06 Commuted Sums: Allotment drainage works payment pending

2015.29.07 Fishpond conservation area: Cut area before end of May.

2015.29.08 Playing field/ Playground: roundabout pending

2015.29.09 Green Spaces: Cllr Scott projected the Parish On-line map showing the boundaries of all the nominated parcels of land further to the public consultation held on the 16th May 2015. These were discussed by all present to agree if they are all to be put forward and if the boundaries are accurate. It was discussed that petitions or photographic evidence arranged by members of the public would help on the individual parcels of lands when putting forward the nominations.

It was agreed to put all the following nominated parcels of land forward:

- 1) Stuart Jacksons field next to the Old Chapel (Wildlife?)
 - 2) The parcel of land and field opposite the Old Chapel (Beauty and wildlife)
- NB 1&2 are also required to be protected to maintain the gap between the 2 villages of Ouseburn and Branton to maintain their individual characters.
- 3) Hare Hill Field behind Pipers Lane Pond (Beauty and wildlife possible ground nesting birds) badgers.
 - 4) Townend Field (Conservation wildlife endangered wildlife and plants / beauty). (ALSO ASK LOPC TO SUBMIT FISHPOND BRIDGE AREA FOR SAME REASONS PLUS HISTORICAL)
 - 5) Seggans (Lower Wetland part to the top of the at the back of the Avenue House) - Beauty, historical wetland, wildlife
 - 6) Field NE adj to Witherans Lane Arable field (DECIDED TO REMOVE FROM LIST ON SITE VISIT AS THERE WILL BE NO SUPPORTABLE EVIDENCE)
 - 7) Field behind and adj to Branton Court (with outline planning app of 39 houses on) - beauty and also required to be protected to maintain the gap between the 2 villages of Ouseburn and Branton to maintain their individual characters.
 - 8) Henry Prossers field to the right of Keld Lane PROW - Beauty, wildlife

2015.29.010 Allotments: A) to discuss future maintenance works (allotment news discussed under public participation see minute 2015.028.

B) Mr & Mrs Whitcombe e-mail dated 13.05.15: see public participation minute 2015.028.

C) Grattan Maslin of the Ainsty (2008) Internal Drainage Board letter dated the 08.05.15: Cllr Scott has organised an on-site meeting with the drainage board to discuss the recent drainage works carried out.

2015. 030 **Planning decisions notified by Harrogate Borough Council.**

2015.30.01 PLANNING ENFORCEMENT: 15/00195/CONSRV Mr & Mrs Walker, Jasmine Cottage, Main Street, Great Ouseburn, York, YO26 9RE: Installation of external oil fired boiler and oil storage tank (in the Great Ouseburn Conservation Area). An investigation and site visit will be carried out within the next 28 days.

2015.30.02 APPEAL: APP/E2734/W/15/3008297 Mr N Lewis, Land comprising OS Field 4119 Branton Lane, Great Ouseburn, York, North Yorkshire: 6.80.116.A.OUTMAJ 15/00016/NREFPP Outline Application for the erection of up to 50 dwellings with associated public open space, village green with access considered (site area 3.6ha)

2015.30.03 PLANNING WITHDRAWN: Mr & Mrs J S Woolley, Garden to the North East of Tinkers Hollow, Church Field Lane, Great Ouseburn, York, North Yorkshire, YO26 9SG: 6.80.187.C.FUL 15/00724/FUL Conversion of existing garden store to form dwelling with new carport and associated car parking.

To note any decisions received after publication of this agenda and prior to the meeting:

2015.30.04 Fourways, Main Street, Great Ouseburn, York, North Yorkshire YO26 9RE 6.80.141.D.FUL 15/01392/FUL Erection of detached dwelling formation of vehicular access and hardstanding: This application is to be considered at the meeting of the planning committee on the 28th May 2015 at the Council Chambers, Crescent Gardens, Harrogate.

Planning applications:

To consider any planning applications received after publication of this agenda and prior to the meeting: None to date

2015. 031 **Questions from Councillors.** To consider questions from Councillors:

Cllr Scott informed the council that HBC are no longer collecting corrugated cardboard from the village hall and from residential dwellings.

Cllr Rampling asked if the clerk could contact Cllr Lewis to see if there are any recent updates on the planning enforcement for the new Forge dwelling on Main Street.

2015. 032 **Statement of accounts for the period 1st April 2015 – 31st March 2016.** To consider the statement of accounts for the current year and approve payments therein: All present agreed the accounts to be a true and accurate record.

P1/15	Paul Yates Tool Hire (Allotment drainage works)	£154.56
P2/15	Paul Yates Tool Hire (Allotment drainage works)	£189.36
P3/15	Paul Yates Tool Hire (Allotment drainage works)	£454.56
P4/15	BHP (Crushing & Screening) Ltd (Allotment drainage works)	£108.00
P5/15	BHP (Crushing & Screening) Ltd (Allotment drainage works)	£364.88
P6/15	DC Warewashing & Icemaking Systems (GOVH Dishwasher)	£292.00

Current account balance @ 14.04.15:	4,635.75
Deposit account balance @ 30.04.15:	1,409.67
Reserves account balance @ 14.02.15:	2,092.71
Less unrepresented cheques/transfer:	1,938.56
Add unbanked receipts/transfers:	4,556.75
Total:	10,756.32

2015.32.01 Agrihaul Ltd t/a Shire Aggregates Invoice no. 126749 £62.32 (inc vat): agreed to pay

2015.32.02 Memorial plaque for bench on Branton Lane: Cllr Rampling kindly agreed to sort – not through the parish council.

2015. 033 YLCA – Provisions of Services document – YLCA Seeks the Parish Council to acknowledge this document and accept the terms of service. The clerk is requested to confirm by e-mail or letter with the decision made: All present accepted the terms and the clerk to confirm by e-mail.

Items received after publication of this agenda and prior to the meeting: none to date

2015. 034 **General Circulation Correspondence received – for information only.** This was noted and passed for circulation by the clerk

2015. 035 **Reports from representatives.** To receive reports from the Council's representatives on the following organisations:

2015.035.01 **Village Hall Committee:** Cllr Scott/Robinson and Potter to look at the loose handrail.

2015.035.02 **Police Liaison Group:** The post office recently had their delivery of milk and eggs vandalised.

2015.035.03 **Yore Vision:** Walking festival went well

2015. 036 **Matters for inclusion on the next Agenda –** Bus services being reduced

2015. 037 **Date and Time of next meeting.** To confirm that the next meeting of the Council will be held on Wednesday 24th June 2015 at 7.30 p.m. in the Jeff Gill Room at the Village Hall, Great Ouseburn.

There being no further business the meeting closed at 21.55hrs