

Great Ouseburn Parish Council

Minutes of the Annual General Meeting of the Parish Council held on Wednesday 19th May 2010
at 7.40 p.m. in the Village Hall, Great Ouseburn.

Present: Mr K Scott (Chairman), Mr G Potter, Mr M Rampling, Mr B Robinson
and Mr R White

In Attendance: Mrs Z Hopps (Clerk).

Also present were two members of the public.

2010.68. **Election of Chairman to serve for the year 2010/2011.** Cllr Scott was re-elected.

2010.69. **Election of Vice-Chairman to serve for the year 2010/2011.** Cllr Robinson was re-elected.

2010.70. **Apologies for absence** were accepted from Cllr L Paterson.

2010.71. **Appointment of Representatives to Outside Bodies.** Representatives were appointed to
serve on the following bodies for the year 2010/2011:

2010.71.1. Village Hall Committee – Cllr J Burton.

2010.71.2. Youth Forum – Cllr K Scott.

2010.71.3. Police Liaison Group – Cllr R White.

2010.71.4. Yore Vision – Cllr K Scott.

2010.72. **To appoint Committees.** Consideration was given to creating committees of the Parish
Council and it was agreed that no committees were required.

2010.73. **Annual Subscriptions.** Membership of the following organisations for the year 2009/2010
was approved:

2010.73.1. Yorkshire Local Councils Associations - £187 (already approved, minute ref 2010.46)

2010.73.2. York and North Yorkshire PFA - £12.50 last year)

2010.73.3. Rural Action Yorkshire (was Yorkshire Rural Community Council) - £35 last year

2010.73.4. Campaign to Protect Rural England (CPRE) - £29 last year.

2010.74. **Internal Auditor.** The appointment of Mr James Mackman as internal auditor for the year
ended 31st March 2010 was confirmed.

2010.75. **Statement of accounts.** The accounts and statement of balances for the year ended 31st
March 2010 were confirmed and adopted, including the letter to the internal auditor regarding the review
of effectiveness of the audit. The accounting statements and annual governance statements on the
Annual Return were approved, ready to be sent to the external auditors

2010.76. **Date and Time of next meeting.** It was noted that the next Annual Meeting of the Parish
Council will be on Wednesday 18th May 2011.

There being no further business, the meeting ended at 7.45 p.m.

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Minutes of a meeting of the Parish Council held on Wednesday 19th May 2010
at 7.45 p.m. in the Village Hall, Great Ouseburn.

Present: Mr K Scott (Chairman), Mr G Potter, Mr M Rampling, Mr B Robinson
and Mr R White

In Attendance: Mrs Z Hopps (Clerk).

Also present were Cllr Martin Leather (Harrogate Borough Council) and three members of the public.

2010.77. **Apologies for absence** were accepted from Cllr L Paterson.

2010.78. **Declarations of Interest.**

2010.78.1. All Parish Councillors, as Trustees of the Village Hall, declared a personal interest in the Village Hall.

2010.79. **Minutes of the previous meeting** held on Wednesday 21st April 2010 having been previously circulated were approved and signed by the Chairman as a correct record.

2010.80. **Public Participation.** The owners of Horseshoe Cottage spoke with regard to their application to the Highways Authority (minute ref 2010.85 below refers) and gave explanations and clarifications on various details. Another member of the public raised concerns that the proposal might cause problems with visibility.

2010.81. **Progress Reports** were received as follows:

2010.81.1. Freelanding/Breathing Places project (minute 2010.55.2 refers). The amended proposals for improvements to the telemetry installation at Aldwark Bridge were noted and the scheme was approved. It was noted that the height barrier had been erected, with keys to go to the hotel, toll booth, fishermen and local residents. Cllr Rampling and Cllr Potter said that they would be making some improvements to the track.

2010.81.2. Exercise Equipment (minute 2010.55.3 refers). The Clerk confirmed that the equipment had been ordered and would be installed in the near future.

2010.81.3. Community Emergency Plan (minute 2010.55.4 refers). The free equipment is now in storage in the Village Hall.

2010.81.4. Registration of land owned by the Parish Council (minute 2010.55.5 refers). The Clerk advised that although some further documentation was required, it should be possible to register the land at Burn Beck junction and at Pipers Lane pond. She had been advised that gaining sufficient documentary proof required to register the lanes would be difficult (and costly), and it was agreed to take this no further at present. It was agreed to apply to the Highways Authority to get Moor Lane adopted.

2010.81.5. Drainage Issues, Carrside Road (minute 2010.55.7 refers). No further progress.

2010.81.6. Standing Orders (minute 2010.55.8 refers). No further progress.

2010.81.7. Community First Responder Scheme (minute 2010.59 refers). It was noted that training days have been arranged for 17th/24th June and 26th/27th June, with a view to starting the scheme in July.

2010.82. **Planning decisions notified by Harrogate Borough Council.**

2010.82.1. 11 Branton Close, Great Ouseburn, YO26 9SF. Erection of two storey rear extension. Granted subject to conditions.

2010.82.2. Sandlands, Main Street, Great Ouseburn. Possible breach of planning control regarding an alleged extension of domestic cartilage. No breach.

2010.82.3. Longfield House, Great Ouseburn. Enforcement notice issued.

2010.83. **Planning applications.**

2010.83.1. The Manor House Main Street Great Ouseburn York North Yorkshire YO26 9RG. Listed building application for the installation of 2 replacement windows and formation of window. No objections.

2010.83.2. 2 And 3 Hills Cottages Main Street Great Ouseburn York North Yorkshire YO26 9RF. Erection of single storey rear extensions to 2 and 3 Hills Cottages. No objections.

2010.83.3. The Forge Main Street Great Ouseburn York North Yorkshire YO26 9RF. Conversion of outbuilding to form annexe. No objections.

2010.84. **Questions from Councillors.** The Clerk was asked to arrange for grasscutting on the verges. The Clerk was asked to confirm that the Parish Council's insurance covered children playing on the 'track' along Lightmire Lane.

2010.85. **Proposed Stopping up of Highway, Horseshoe Cottage and Horseshoe House.** A consultation from the Highways Authority on a request to enable the provision and retention and creation of a brick wall to the front of both properties was considered, and it was agreed to respond as follows:
(a) The Parish Council has no objection in principal to the new proposal by the owners of Horseshoe Cottage, which is to build a low wall approx 500mm high, with railings on the top, the whole being no more than 1m high. The Parish Council would like to see this wall set back at least 1m from the roadway, in keeping with similar designs in front of other properties in the village (e.g. Rose Croft).
(b) There is an issue with the existing solid wall in front of Horseshoe House. The Parish Council objected to this wall when it was built and the Parish Council does object to the retention of this wall. The design is not in keeping with other properties in the Conservation Area, is too close to the roadway, restricts the view of the road for vehicles entering other properties and was built on Highways land.
(c) The Parish Council would prefer that the existing wall in front of Horseshoe House is replaced with a continuation of the proposed design for a wall/railings in front of Horseshoe Cottage.
(d) The Parish Council asks that restrictions are put in place to limit the height of any trees, shrubs or hedging in front of both of these properties so that they do not cause a hazard by restricting the view of the road for traffic exiting Flaxbourne House

2010.86. **Great Ouseburn Beer Festival.** A request for a £500 loan from the Parish Council to the organisers of the Beer Festival was approved on condition that it was paid back within 21 days of the festival and that the festival committee members would be personally liable should the festival not have sufficient funds to pay.

2010.87. **CPRE Stop The Drop Litter Warden Scheme.** The launch of this new scheme was noted and it was agreed to join the scheme for a period of two years.

2010.88. **NYCC Minerals Core Strategy First Consultation April 2010.** The next stage of this consultation process was noted. Cllr Potter gave members a précis of the report and it was agreed that no response was required at this stage.

2010.89. **Statement of accounts for the period 1st April 2010 – 18th May 2010.** The statement of accounts for the current year was considered and the following payments approved (copy appended to the minutes)

P3/10	Broker Network Ltd - insurance	1,068.59
P4/10	Access Lift Consultants - 45% second stage	4,177.13
P5/10	Access Lift Consultants - 5% final stage	464.13
P6/10	A P Meek & Son - Village Hall	3,559.78
P7/10	Green-Tech - seed for Freelanding	176.84
P8/10	A&A Skip Hire - barrier at Freelanding	2,021.00
P9/10	CPRE	29.00
P10/10	Adrian Bury Associates - sign at F'landing	2,402.87
P11/10	MB Lock Supplies	127.78

2010.90. **Correspondence received.**

2010.90.1. NYCC – Proposal to develop a Parish Charter. To be circulated.

2010.90.2. NYCC – Highways maintenance programme. Noted.

2010.90.3. CPRE – AGM on 22nd May. Noted.

2010.91. **Reports from representatives.**

2010.91.1. **Village Hall Committee.** A new Treasurer is in place and financial reports will be available after the AGM in June.

2010.91.2. **Youth Forum.** No report.

2010.91.3. **Police Liaison Group.** No report.

2010.91.4. **Yore Vision.** The AGM is on 20th May.

2010.92. **Matters for inclusion on the next Agenda:** to agree on an application to Awards for All for further funds for Phase 2 of the Freelanding project (the riverbank), donation to the Air Ambulance.

2010.93. **Date and Time of next meeting.** It was confirmed that the next meeting of the Council would be held on Wednesday 23rd June 2010 at 7.30 p.m. in the Village Hall, Great Ouseburn (note: this is one week later than normal).

There being no further business, the meeting closed at 10.05 p.m.