

# Great Ouseburn Parish Council

Minutes of a meeting of the Parish Council held on Wednesday 16<sup>th</sup> March 2016  
at 7.30 p.m. in the Jeff Gill Room, Village Hall, Great Ouseburn.

**Present:** Cllr K Scott (Chairman), Cllr B Robinson (Vice Chairman), Cllr R Kay, Cllr G Potter, Cllr J Burton and Cllr S Wilkinson.

**In Attendance:** Mrs L Evely (Clerk)

Also present: nil

2015. 192        **To receive apologies and approve reasons for absence:** Cllr I Shaw.

2015. 193        **Declarations of Interest.** All Parish Councillors are Trustees of the Village Hall and declare their personal interests in the Village Hall. Members to indicate whether they will be declaring any other interests under the Code of Conduct.

2015. 194        **Minutes of the previous meeting.** To confirm the minutes of the meeting held on Wednesday 24<sup>th</sup> February 2016: The minutes were approved then signed and dated by the Chairman.

2015. 195        **Public Participation.** Any member of the public present at the meeting may make representations, answer questions or give evidence in relation to the business to be transacted. Members of the council who have a prejudicial interest in relation to any item of business to be transacted may also speak in relation to that matter. *Please note that the Chairman will control this session and will exercise his discretion as to the amount of time allowed for public participation. No decisions are made at this part of the meeting – this will be done by the Council having heard and noted the representations made:* nil

2015. 196        **Progress Reports.** To receive progress reports as follows:

2015.196.1        LDP Affordable Housing Site, Branton (minute 2012.074 refers): a new access off Branton Lane specification has been submitted and a new footpath running along the hedge line/roadside. The developer has also changed their name from Keyhaven to Greenhaven.

2015.196.2        The Free Landing (update for the scaffolding pole next to Sheila Lund's Boat): Cllr Robinson and Cllr Potter went to assess the pontoons and concluded the scaffolding pole was slightly bent but not too bad. However, the pontoon has rubbed and broken away parts of the bank in the floods. The top step requires making deeper and a digger is required to carry out some maintenance works to make the area better. This item is to be discussed at the next meeting.

2015.196.3        Highways issues: The clerk is to report the following:

1, Branton Lane heading out of the village at the end of the wood opposite Branton Grange there is a pothole.

2, On Dunsforth Lane on the bend is a large pothole

3, On Carr Side Road half way down heading out of the village on the right hand side is a blocked gully or burst water pipe as it is continuously got water coming out and flowing down and across the road. Also near Pentys there is a pothole.

The clerk had also reported to the Councillors that the grass verges have overgrown the path from the primary school onwards heading out of the village on both sides of the road. Councillors Scott, Robinson, Potter and Wilkinson all kindly agreed to meet the following Sunday at 10am with spades and to cut it back and make the paths wider again.

The Councillor's requested the clerk to contact Whixley Parish Clerk with regards to borrowing their Community Speed Camera and ask if training is required. This is due to concerns over the on-going traffic speeding problem within the village. This is to be put on the next agenda for discussion.

- 2015.196.4 Tree Management: The Avenue Tree growth to be discussed: The e-mail from HBC Tree Arbor culturist said that the basal growth of 'The Avenue' Lime trees is not to be cut until June. If this is done before it can put the trees at risk of disease and decay.
- 2015.196.5 Commuted Sums: nil
- 2015.196.6 Fishpond conservation area: A grant is currently being made and applied for by consultants.
- 2015.196.7 Allotments: advertise the vacant plots 3a and 3b.
- 2015.196.8 Children's Play Area: no news
- 2015.196.9 Green Spaces Consultation: no news
- 2015.196.10 Allerton Waste Recovery Park: no news
- 2015.196.11 The Crown Inn: No maintenance works are to be carried out although, 1 application has been received and currently being processed. Therefore, the pub will hopefully be up and running again in the near future.
- 2015.196.12 Two Ridings Community Foundation Grants: A grant application has been put forward
- 2015.196.13 Possible development of land to houses and new Public House at Branton Green: They are trying to make a wider access and are currently approaching the neighbours.

**2015. 197 Planning decisions notified by Harrogate Borough Council.**

To note any decisions received after publication of this agenda and prior to the meeting: none to date

**2015. 198 Planning applications**

- 2015.198.1 Mr & Mrs Sheard, Dukes Cottage, 101 Main Street, Great Ouseburn, York, North Yorkshire YO26 9RQ: 6.80.51.C.FUL 16/00719/FUL Erection of a single storey rear extension, installation of new roof and alterations to fenestration to include installation of dormer window, roof lantern and roof lights <http://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=O30FZJHYI9W00>: The Parish Councillors present discussed this application and had no objections.
- 2015.198.2 Mr J Elgie, Rear of Inglenook, Main Street, Great Ouseburn, York, North Yorkshire YO26 9RQ: 6.80.195.FUL 16/00227/FUL Demolition of garage and erection of granny annex <http://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=O1B3C6HY0AY00>: The Parish Councillors present discussed this application and want to safeguard and make the following points – The granny Annex is to not to be sold separately in the future to the main dwelling 'Inglenook' and to always remain as the same dwelling.

To consider any planning applications received after publication of this agenda and prior to the meeting: none to date

2015. 0199 Tenders for Great Ouseburn Parish Council Grass Cutting 2016/17 to be discussed: Still awaiting tender from Green & Tidy. Cllr Scott updating and providing a new map. Cllr Potter to source a ride on grass cutter and the existing gang mowers can do the playing field. To discuss again on the next agenda.
2015. 0200 The Queen Elizabeth II Fields Challenge: funding opportunity e-mail from Jamie Leeson dated 26.01.16 (to report if any facebook feedback/interest): no interest.
2015. 0201 Smaller Authorities Audit Appointments Ltd – External Audit for smaller authorities – Councillors to discuss whether to opt in or out. The Councillors discussed this and wish to OPT IN.
2015. 0202 Harrogate Borough Council – Wild flower seeds: The Councillors to decide where they are to be planted: Cllr Potter took them to plant on a patch of land at the crossroads.

Items received after publication of this agenda and prior to the meeting:

2015. 0203 E-mail from Diane Tennick dated the 14.03.16 regarding the 7<sup>th</sup> Birthday party on the playing field, Village Hall: The Parish Council need to do an order in conjunction with HBC to be able to give out a fixed penalty notice. We need to obtain photos of dogs off their leads – The clerk is to contact the dog wardens office for advice and further information in obtaining an order.
2015. 0204 **Questions from Councillors.** To consider questions from Councillors.

Cllr Burton not standing for re-election therefore there will be a vacancy on the Parish Council. Anyone wishing to apply can obtain the paperwork from the clerk or apply direct to Harrogate Borough Council.

Cllr Potter is to contact James Rose of the Cricket Club to request the piles of hedge cuttings they made to be removed.

2015. 0205 **Statement of accounts for the period 1<sup>st</sup> April 2015 – 31<sup>st</sup> March 2016.** To consider the statement of accounts for the current year and approve payments therein: The accounts were discussed and all present agreed that they are a true and accurate record.

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| P26/15 | Information Commissioner (Data Protection renewal) | £35.00  |
| P27/15 | Nigel Roskilly (Tree Management)                   | £432.00 |
| P28/15 | L Evely (Clerks Salary)                            | £677.81 |
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| Current account balance @ 14.02.16:  | 5,354.22 |
| Deposit account balance @ 29.02.16:  | 1,410.42 |
| Reserves account balance 14.02.16:   | 2,094.18 |
| Less unrepresented cheques/transfer: | 1,178.41 |
| Add unbanked receipts/transfers:     | 0.00     |
| Total:                               | 7,680.41 |

2015.205.01 Tower Mint Ltd – HM Queen Elizabeth II 90<sup>th</sup> Birthday commemorative medal for schools and councils – to discuss if of interest to purchase: no interest.

2015.205.02 YLCA Annual membership renewal for 2016/17 £196: Agreed to pay.

2015.205.03 Mark the Mole Man invoice 5759 dated 3<sup>rd</sup> March 2016 Services on the playing field £90: Agreed to pay.

Items received after publication of this agenda and prior to the meeting:

2015.205.04 James Mackman: To approve the forthcoming internal audit fee of £80: all present agreed on the price.

2015. 0206 **General Circulation Correspondence received – for information only.** This was noted and passed for circulation by the clerk

Harrogate Borough Council letter dated 25.02.16 re: Harrogate District Local Plan: This was read out by the Chairman.

2015. 0207 **Reports from representatives.** To receive reports from the Council's representatives on the following organisations:

2015.207.01 **Village Hall Committee:** GOVH are seeking a grant for grasscrete for the grass parking area at the side of the village hall on Light Mire Lane.

The bar is being refurbished and Chris Brown is to give an estimated price for the works.

2015.207.02 **Police Liaison Group:** No news

2015.207.03 **Yore Vision:** Easter Walking Festival which was mentioned at the last meeting.

2015. 0208 **Matters for inclusion on the next Agenda:** Pontoon groundworks, Whixley Community Speed Camera, allotments.

2015. 0209 **Date and Time of next meeting.** To confirm that the next meeting of the Council will be held on Wednesday 20<sup>th</sup> April 2016 at 7.30 p.m. in the Village Hall, Great Ouseburn.

With there being no further business the meeting closed at 8.55pm