
GREAT OUSEBURN PARISH COUNCIL

You are summoned to attend the Meeting of Great Ouseburn Parish Council to be held at Great Ouseburn Village Hall on **Wednesday 20th October 2021** at 7.00pm

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation. This will take place at the end of the meeting when 15 minutes will be set aside for members of the public to address the Parish Council on matters relevant to the meeting within the following rules:

- a) Members of the public wishing to speak are to have given prior notice to the Parish Clerk
- b) Any member of the public invited to speak will be permitted to speak for no more than 3 minutes

AGENDA

- 2122/094 Introduction from the Chairman and a reminder of the Council's expectations for the audio or visual recording of this meeting.**
- 2122/095 To receive any apologies and approve reasons for absence.**
- 2122/096 Declaration of Interests**
- a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests
 - b) To receive, consider and decide upon any applications for dispensation
- 2122/097 To confirm the minutes of the full council meeting held on 15th September 2021 (Appendix 1) as a true and accurate record of proceedings.**
- 2122/098 To receive a report from Cllr Paraskos from North Yorkshire County Council**
- 2122/099 To receive a report from Cllr Myatt from Harrogate Borough Council**
- 2122/100 To receive the clerk's report (Appendix 2)**
- 2122/101 To consider the following financial matters:**
- a) To approve the schedule of payments (**Appendix 3**)
 - b) To approve the bank reconciliation and budget reconciliation (**Appendix 4**)
- 2122/102 To note the following planning matters:**
- a) Planning Consultations (**Appendix 5**)
 - b) Planning Decisions (**Appendix 6**)
 - c) Planning Enforcements (**Appendix 7**)
- 2122/103 To receive an update on the following ongoing issues and decide upon further action where necessary:**
- a) To receive an update from Cllrs Scott and Meaking in relation to the repairs required to the footbridge on Keld Lane and general overview of the Keld Lane area and decide any further action as required.
 - b) To receive an update from Cllr Jones in relation to the complaint of noise from the development of bungalows on Branton Lane and decide any further action as necessary.
 - c) To consider the dead cherry tree on the village green and decide any further action as necessary.
 - d) To receive an update from Cllr Jones in relation to the owners of Aldwark Bridge confirming they will pay for/make good any damage occurring at the Free Landing whilst undertaking repairs to the bridge and toll house.
- 2122/104 To consider the following new matters/correspondence and decide action where necessary.**

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- a) To consider communication received from Village School and decide any further action as necessary. **(Appendix 8)**
- b) To consider communication received in relation to development works due to commence on Branton Lane and decide any further action as necessary. **(Appendix 9)**
- c) To consider the condition of the Lime Trees and decide any further action as necessary.
- d) To receive an update on the local government re-organisation.
- e) To consider the ongoing issue in relation to climate change and decide any further action as necessary.
- f) To note that the bulbs are now ready to collect under Harrogate Borough Council's bulbs scheme.
- g) To receive communication from School in relation to vacancies for Governors. **Appendix 10)**

2122/105 To resolve to exclude the public under the Public Bodies (Admissions to Meetings Act) 1960 S2.

2122/106 To discuss and approve the clerk's contract of employment.

2122/107 To notify the clerk of matters for inclusion on the agenda at the next meeting

2122/108 To confirm the date of the next meeting as 18th November 2021.

To formally close the meeting and open the Public participation

Sue Reid

Sue Reid

Proper Officer

Great Ouseburn Parish Council

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APPENDIX 1 – Minutes of previous meeting

Minutes of Great Ouseburn Parish Council Meeting held Wednesday 15th September 2021 in the main hall, Great Ouseburn Village Hall.

Commenced: 19.30 hours

Concluded: 20.51 hours

Present: Cllrs R Jones (Chairman), K Scott, D Meakin Cllr Jorgensen, County Cllr A Paraskos
Also present 2 police officers and 1 member of the public.

2021/078 Introduction from the chairman and a reminder of the Council's expectations for the audio or visual recording of this meeting.

The chairman welcomed everyone to the meeting and reminded them of the right to record, film and to broadcast meetings of the council/parish meeting, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. This is in addition to the rights of the press and public to attend such meetings.

2021/078 To receive apologies and approve reasons for absence.

Apologies were received from Cllrs Kay, Grant and Wilkinson.

RESOLVED To approve the reasons for absence.

2021/080 In view of the disturbance at the July Parish Council meeting, resulting on the meeting having to be abandoned, it was agreed by all present to stop the public element of the meeting that occurred in the 5 minutes before each meeting proper. It was further agreed by all present that there should be a standing agenda item to allow county and district councillors to speak at the meeting.

2021/081 Declarations of interest.

a) To receive any declarations of interest under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
There were no declarations of interest received.

b) To receive, consider and decide upon any applications of dispensation.
There were no applications for dispensation received.

2021/082 To confirm the minutes of the meeting held on 21st June 2021 as a true and correct record of proceedings.

RESOLVED that the minutes of Great Ouseburn Parish Council meeting of 21.06.2021 be accepted as a true record of proceedings.

2021/083 To receive information on the following ongoing issues and decide further action where necessary.

a) Keld Lane - It was agreed that the state of the footbridge would be examined by Cllrs Scott and Meakin with a view to deciding on repairs. The state of Keld Lane generally was to be discussed at the October 2021 meeting.

b) Fishpond Conservation Area. It was agreed to employ a solicitor to witness the new lease with NYCC.

To consider any planning applications received after publication of this agenda and prior to the meeting. None received.

2021/084 To consider the following new matters/correspondence and decide further action where necessary.

a) A complaint has been received about the noise arising from the 5 bungalow development on Branton Lane, and the hours of work being extended to late in the evenings and weekends.

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RESOLVED Cllr Jones will check the planning consents on this and report back at the next full meeting.

- b) Holly Tree Farm, Piper's Lane, has had a number of bales slashed.
- c) The footpath signs at both ends of the footpath from the village hall to Upper Dunsforth have been damaged.
RESOLVED The Clerk is report this to highways dept.
- d) The dead cherry tree on the village green is to be replaced.
RESOLVED To defer this item to next meeting.
- e) There is a new date for the public enquiry into the proposed increases in prices for the Aldwark Toll Bridge. It will be held on October 25th 2021. The chairman is to confirm with the Toll Bridge owners that they will repair any damage to the land at the Free Landing occasioned by their repair work to the bridge and toll house.

2021/084 Questions from Councillors.

In reply to a question from the chairman, Cllr Meakin agreed to visually inspect the new playground weekly. Harrogate conduct a formal inspection every year, on a three year cycle.

2021/85 To consider the following financial matters.

- a) To approve the schedule of payments
- It was agreed to pay Cllr Meakin for his several purchases of petrol for the grass cutter totalling £93.76 (£12.19 + 28.03 + 14.30 + 26.22 + 13.02).
 - It was agreed to pay Joseph Lund for two invoices (£96.00 + 25.99). The chairman having settled these invoices directly with Mr Lund it will be the chairman who is reimbursed.
 - Defibrillator pads for the village hall defibrillator. These were purchased by Cllr Jorgensen and she was reimbursed by the village hall. The invoice for £85.13 will be paid to the village hall.
 - The new village signpost is complete and it was agreed to pay the invoice for £2487.60
 - Parish Council insurance is due and it was agreed to pay the premium of £1502.96. The clerk is to check that the cricket club score board building has been removed from the insurance schedule.
 - Report from the auditor Mr James Mackman, fee £150. Approved.
 - Invoice from Nigel Roskilly for groundworks near to playground and village hall £306. Approved.
- b) To note the Bank Reconciliation.
- Due to the lack of a clerk there have been no accounts prepared for this current financial year. A new clerk has been appointed and this will now be brought up to date.

2021/86 Banking

It was agreed that the chairman be nominated as the primary official for the parish council bank accounts.

2021/87 Parish Clerk

Susan Reid has accepted the position of Parish clerk. She will commence duties with effect from Monday 20th September 2021. Her hours of work for the initial month or two will be variable while she catches up with items arising from the gap in the clerk's position.

2021/88 Disruptive member of the public.

The police have advised that they will intervene should any member of the public attempt to disrupt the function of the parish council.

2021/90 General Circulation Correspondence received

There has been one correspondence received.

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- 2021/91** **Reports from representatives**
- a) Village Hall Committee are to clarify the issue of the new oil tank
 - b) Police Liaison Committee have nothing to report
- 2021/92** **To notify the clerk of matters for inclusion on the agenda at the next meeting.**
- Keld Lane
- 2021/93** **To confirm the date of the next meeting as Wednesday 20th October 2021 in accordance with the agreed schedule.**

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APPENDIX 2 – Clerk's Report

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| | | |
|--------------------------|--|--|
| Fees | | |
| Membership/Subscriptions | | |

| MAINTENANCE | | |
|-----------------------|--|--|
| Grounds Maintenance | | |
| Village Gardening | | |
| Grass Cutting | | |
| Asset Maintenance | | |
| Sandbags and gritting | | |
| Beck cleaning | | |

| PROJECTS/EVENTS/GRANTS | | |
|------------------------|--|--|
| Festive costs | | |
| Speed Calming Measures | | |
| Footpath/Cyclepath | | |
| Facility improvements | | |
| Walking noticeboard | | |
| Grants | | |

| RESERVES | | |
|--------------------|--|--|
| General reserves | | |
| Earmarked reserves | | |

| Total | | |
|-------|--|--|
|-------|--|--|

Please note: The VAT amount is not included on the budget/expenditure comparison table

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APPENDIX 5 – Planning Consultations

| Application No | Proposal | Location | Applicant | PC Comments |
|----------------|--|--|---------------------|-------------|
| 21/03973/FUL | Removal, replacement and relocation of heating oil tank | The Village Hall Lightmire Lane Great Ouseburn YO26 9RL | Mr David Burton | |
| 21/03986/FUL | Erection of a two storey extension | 17 Branton Close Great Ouseburn YO26 9SF | Matthew Ingal-Tombs | |
| 21/04245/FUL | Alterations to outbuilding to form ancillary accommodation | Church Hill Main Stree Great Ouseburn YO26 9RQ | | |

APPENDIX 6 – Planning Decisions

| Application No | Proposal | Location | Applicant | Decision |
|----------------|---|---|-----------------|--|
| 21/02997/DVCON | Application to vary condition 2 (approved plans) of planning approval 21/00585/REM – reserved matters application for appearance under outline permission 18/04460/OUT to allow formation of roof terrace to rear | Fourways Main Street Great Ouseburn YO26 9RE | Mr Nick Rostron | Grant planning permission subject to conditions. |

APPENDIX 7 – Planning Enforcements

| Case Number | Location | Alleged Breach | Planning No if applicable | Details |
|---------------|--|------------------------------|---------------------------|---|
| 21/00385/PR15 | Land comprising field at 444880 461588 Main Street Great Ouseburn | Siting of a caravan | | Following an investigation it is planned to visit the area this Friday hoping to establish ownership. A planning contravention notice will be issued to establish what the caravan is being used for. |
| 21/00380/PR15 | 3 Poplar View Cottages Main Street Great Ouseburn | Erection of a boundary fence | | An investigation has been carried out and a visit to site has taken |

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| | | | | |
|--|----------|--|--|--|
| | YO26 9RF | | | place. The fence is under 2M in height and therefore it does not need planning permission. The case is closed. |
|--|----------|--|--|--|

APPENDIX 8

I am e-mailing to ask if some of the local parish councillors would be willing to meet with myself and some of our students over the coming weeks? We are launching a new project which we hope will allow us to have stronger links with the local community and, all being well allow our students and staff to work alongside you to improve the environment and experiences of our local people.

If you could pass this on to the relevant person on the parish council (if it is not you) I would be most grateful and all being well, we can then set up a meeting.

I look forward to hearing from you

APPENDIX 9

I want to inform you that work will start in the next couple of weeks on our site at Branton Lane. The first element of work is to form the access to the site and this will involve removing the young lime tree and a section of hedge to form the new site entrance, as per the planning consent. The start of the access road into the field will then be created. For this section of work, there will be two-way temporary traffic lights on Branton Lane.

There may then be a period of inactivity while the stone settles and we await the delivery of a specialist root protection system which will allow the road to be constructed across the verge. Traffic calming and upgrade to Branton Lane carriageway will then also be constructed and this element will require a road closure with diversion. This work will be carried out by North Yorkshire Highways.

We anticipate that construction of the housing development will follow this enabling activity in Spring / Summer 2022.

If you have any queries, please do not hesitate to contact me.

APPENDIX 10

Please let me introduce myself, Ruth Girdham, Great Ouseburn Community Primary School Governor.

You may have heard that the School are looking to recruit 3 new School Governors. We are particularly interested to recruit people who are not parents and are currently advertising this opportunity. In an attempt to reach a wider audience across the community, I wondered if it would be possible for you to mention the attached advert at the next Parish Council meeting?

I would be happy to attend the next Parish Council meeting if you think that would be appropriate.

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