

Great Ouseburn Parish Council

Minutes of a meeting of the Parish Council held on Wednesday 21st October 2015
at 7.30 p.m. in the Jeff Gill Room, Village Hall, Great Ouseburn.

Present: Cllr K Scott (Chairman), Cllr B Robinson (Vice Chairman), Cllr I Shaw, Cllr G Potter and Cllr J Burton,

In Attendance: Mrs L Evely (Clerk)

Also present: Cllr Lewis (HBC) and 1 member of the public.

2015. 95 **To receive apologies and approve reasons for absence:** Nil

2015. 96 **Declarations of Interest.** All Parish Councillors are Trustees of the Village Hall and declare their personal interests in the Village Hall. Members to indicate whether they will be declaring any other interests under the Code of Conduct.

2015. 97 **Minutes of the previous meeting.** To confirm the minutes of the meeting held on Wednesday 16th September 2015: The minutes were approved, signed and dated by the Chairman.

2015. 98 **Public Participation.** Any member of the public present at the meeting may make representations, answer questions or give evidence in relation to the business to be transacted. Members of the council who have a prejudicial interest in relation to any item of business to be transacted may also speak in relation to that matter. *Please note that the Chairman will control this session and will exercise his discretion as to the amount of time allowed for public participation. No decisions are made at this part of the meeting – this will be done by the Council having heard and noted the representations made:*

Mr Stephen Woolley wished to discuss the Tinkers Hollow planning application together with his letter/e-mail dated the 25.09.15. Cllr Rampling's e-mail dated the 28.09.15 was also read out by the Chairman.

Cllr Lewis stated that it is now not a planning matter as it was passed by planning. It is a private matter between the site in question and the Parish Council who may be the landowner of Witheran's Lane as they are the landowner of all the other private lanes maintained by NYCC in the parish, plus any of the land owners with granted access onto the lane. Witheran's Lane (access to the plot of land to be developed in question) was not part of the planning process as it was outside of the red edge of the development site – therefore the District Council is unable to reverse the planning consent.

Witheran's Lane is an unclassified lane. Any access needs to be authorised by North Yorkshire County Council. Rights of Way are only given to the fields and not automatically to gain access not to residential properties.

Cllr Lewis said she will contact North Yorkshire County Council to see if they were consulted on the second planning application and for their comments. Cllr Lewis will also check to see if Harrogate Borough Councils planning process was also correct and report back to the Parish Council.

Cllr Lewis reported:

Harrogate Borough Council has agreed to have an all-out election which takes place every 4 years. It is being considered to have multi member wards. Cllr Lewis believes there should be an individual Councillor to enable 1 contact point and reduce the amount of Cllrs from 50 to approx. 40 which would mean the Cllrs expanding their areas slightly.

Green Waste: Cllr Lewis advises the parish to respond to the consultation taking place and for members of the parish to also respond. The Parish Council could perhaps inform the public by e-mailing or leaflet dropping. (Cllr Burton kindly offered to e-mail the parish list).

Commuted Sums Policy: There will be some drawbacks which will affect the Village Hall Commuted Sums. A proforma will be required to be filled in every 2 years where the PC will have to answer 6 criteria

about the Village Hall. Cllr Lewis is making the Parish Council aware as Green Hammerton PC misjudged the questions and their commuted sums money went to Whixley. Therefore, Cllr Lewis is currently trying to alter the form and process.

New Forge House: Harrogate Borough Council is enforcing the legal agent of the house in connection to the window jams and porch. No commuted sums have been received to date. Cllr Lewis has been informed the building company are in liquidation.

Rosehill – no news and Cllr Lewis chasing.

2015. 99 Progress Reports. To receive progress reports as follows:

2015.99.1 LDP Affordable Housing Site, Branton (minute 2012.074 refers): There was 1 update on the planning site where the Council Officer is taking steps to keep the gap between Branton and Ouseburn. The officer has requested to see plans from the developer showing how to do this. No updates on the drainage.

2015.99.2 The Free Landing: Topped again but the banks require cutting – The gang plank has been restored and reinstated with kind thanks to Cllr Robinson and Cllr Rampling. Cllr Scott said he will top the area shortly and Cllr Potter to trim.

2015.99.3 Highways issues – The clerk is to report Pipers Lane nameplate has broken.

Cllrs have requested the clerk to write to highways with regards to recent footpath repairs from opposite the pub in front of Jasmine Cottage down to Lite Mire Lane. The Cllrs believe that the repair works are failing plus in sections where they have been patched are raised by an inch and are maybe a trip hazard. It looks like the areas were filled and not properly cut out, just overlaid existing tarmac and not levelled. A number of residents have complained to the PC therefore request an inspector have a look at the works.

2015.99.4 Tree Management: Cllr Robinson to try and mend a tree on Lite Mire Lane by taping. Cllr Robinson also requesting Nigel Roskilly to tidy the trees down Lite Mire Lane and Church Field Lane. Plus to raise the canopy on the trees above the play equipment in the play area.

The Chairman read out the e-mail from Alan Gilleard regarding the request basal growth on the Lime Trees in The Avenue, Branton to be cut back.

2015.99.5 Commuted Sums: no news.

2015.99.6 Fishpond conservation area: Cllr Scott topped the area now just requires strimming.

2015.99.7 Allotments: Cllr Robinson and Cllr Rampling went a fortnight ago to look at the allotments. They confirmed that the water was running freely and Mr Hindmarsh's garden was free of water. The trench across the path where there are chippings, Cllr Robinson will put 2 flags over the top.

2015.99.8 Children's Play Area: Tree Canopy above the play equipment: Cllr Robinson to ask Nigel Roskilly to carry out the works.

Village hall playing field – mole problem update: The clerk to action works and to request to do after half term.

2015.99.9 Green Spaces Consultation: no news.

2015.99.10 Allerton Waste Recovery Park – Two Ridings Community Foundation letter dated 9th October 2015: The Chairman read out the letter.

2015. 100 Planning decisions notified by Harrogate Borough Council.

2015.100.01 Mr Branscombe, 17 Branton Close, Great Ouseburn, York, North Yorkshire YO26 9SF: 6.80.189.A.PDUCO 15/02411/PDUCO Erection of replacement timber fence (revised description) Grant planning permission subject to conditions.

To note any decisions received after publication of this agenda and prior to the meeting:

2015.100.02 Mrs E Rock, Kirkella, 3 Springfield Rise, Great Ouseburn, York, North Yorkshire, YO26 9SE: Erection of single storey link extension between dwelling and garage: Grant planning permission subject to conditions.

2015. 101 Planning applications

2015.101.01 Mr C Beacroft, Fourways, Main Street, Great Ouseburn, York, North Yorkshire YO26 9RE: 6.80.141.E.FUL 15/04234/FUL Erection of detached dwelling, formation of vehicular access and

hardstanding (revised scheme): No objections but would like to safeguard that the ridge height should stay as shown on the plans and not to be higher than Copthorne Barn.

To consider any planning applications received after publication of this agenda and prior to the meeting: none to date

2015.0102 Mr J Woolley e-mail/letter dated the 25th September 2015 regarding planning application 6.80.187.D.FUL 15/02285/FUL Garden to the North East of Tinkers Hollow, Church Field Lane, Great Ouseburn YO26 9SG: see minute 2015.098

2015.0103 CPRE AGM Thursday the 29th October 2015 at 2pm – Askham Bryan Village Hall: To confirm if any Councillors wish to attend: no attendees.

2015.0104 PKF Littlejohn LLP Return of the Annual Audit for the year ending 31 March 2015. The Chairman to read out to all present the External Auditor Report: The Chairman read out to all present.

2015.0105 Harrogate Borough Council: Elections cycle consultation dated 11.09.15 – Do the Councillors wish to take part in the consultation? Not taking part.

2015.0106 Harrogate Borough Council District Panel Questionnaire – Autumn 2015: – Do the Councillors wish to take part in the consultation? The Chairman is to complete the questionnaire.

2015.0107 Harrogate Borough Council Views on Devolution Survey: – Do the Councillors wish to take part in the consultation? This was completed and returned by the Chairman at the time of the meeting.

2015.0108 Harrogate Borough Council Consultation on planning application validation criteria manual: – Do the Councillors wish to take part in the consultation? Cllr Potter to complete the consultation.

2015.0109 North Yorkshire County Council e-mail dated 08.10.15 re: Footway Lighting Maintenance: Is the Parish Council interested in any of the services on offer? This is not applicable to our PC.

Items received after publication of this agenda and prior to the meeting.

2015.0110 Harrogate Borough Council Green Waste Consultation closes 22.11.15: – Do the Councillors wish to take part in the consultation? Cllr Burton to complete the consultation.

2015.0111 **Questions from Councillors.** To consider questions from Councillors: Cllr Scott reported that Ian Gill of Claretton Moor Farm, Coneythorpe has now removed the hedge and Oak Trees. Cllr Scott will forward a picture to the clerk which will be forwarded on to DEFRA to see if this required permission.

Cllr Robinson requested the clerk to contact Wellington Inns regarding The Crown pub frontage falling into disrepair and if they can do up?

2015.0111.01 Cllr Mike Rampling resignation e-mail dated 28.09.15. Read out by the Chairman.

2015.0111.02 Update on Parish Councillors vacancies (2 vacancies for Councillors): The PC will wait 2 weeks to see if a member of public wishes an election to take place. If Harrogate Borough Council does not receive any requests the PC can co-opt members in.

2015.0112 **Statement of accounts for the period 1st April 2015 – 31st March 2016.** To consider the statement of accounts for the current year and approve payments therein: All present approved as a true and correct record.

2015.112.01 PKF Littlejohn LLP External Audit fee for the year ending the 31 March 2015 £240 inc vat.: agreed to pay.

2015.112.02 Senior Citizens Christmas Lunch to discuss if to take place, cost and venue: agreed to take place at The Dunsforth. Cllr Burton will contact the pub for a price and menu.

P15/15	M Rampling (Pontoon repair)	£177.15
P16/15	Came & Co (PC Annual Insurance)	£1181.49
P17/15	Harrogate Borough Council (Playground Inspection Fee)	£60.00
P18/15	Hags – SMP Ltd (RSS Play area roundabout repair)	£667.44

Current account balance @ 14.10.15: 7,735.83

Deposit account balance @ 30.09.15: 1,410.17

Reserves account balance 14.08.15:	2,093.44
Less unrepresented cheques/transfer:	727.44
Add unbanked receipts/transfers:	0.00
Total:	10,512.00

Items received after publication of this agenda and prior to the meeting: none to date

2015. 0113 **General Circulation Correspondence received – for information only.** This was noted and passed for circulation by the clerk: done by e-mail.

2015. 0114 **Reports from representatives.** To receive reports from the Council's representatives on the following organisations:

2015.114.01 **Village Hall Committee:** The floor has been finished and just needs marking for Badminton.

2015.114.02 **Police Liaison Group:** no news.

2015.114.03 **Yore Vision:** new community projector £10 per hire.

2015. 0115 **Matters for inclusion on the next Agenda:** Donation for Air Ambulance.

2015. 0116 **Date and Time of next meeting.** To confirm that the next meeting of the Council will be held on Wednesday 18th November 2015 at 7.30 p.m. in the Village Hall, Great Ouseburn.

With there being no further business the meeting closed at 9.15pm