

Great Ouseburn Parish Council

Minutes of a meeting of the Parish Council held on Wednesday 16th October 2013
at 7.30 p.m. in the Jeff Gill Room, Village Hall, Great Ouseburn.

Present: Cllr K Scott (Chairman), Cllr M Rampling, Cllr J Burton

In Attendance: Mrs L Evely (Clerk).

Also present was Cllr C Lewis (Harrogate Borough Council)

2013. 84 **Apologies received for absence:** Cllr B Robinson (Vice Chairman), Cllr G Potter, Cllr M Grant.

2013. 85 **Declarations of Interest.** All Parish Councillors are Trustees of the Village Hall and declare their personal interests in the Village Hall. Members to indicate whether they will be declaring any other interests under the Code of Conduct.

2013. 86 **Minutes of the previous meeting.** To confirm the minutes of the meeting held on Wednesday 18th September 2013: The minutes were agreed as a true and correct record and signed by the Chairman.

2013. 87 **Public Participation.** Any member of the public present at the meeting may make representations, answer questions or give evidence in relation to the business to be transacted. Members of the council who have a prejudicial interest in relation to any item of business to be transacted may also speak in relation to that matter. *Please note that the Chairman will control this session and will exercise his discretion as to the amount of time allowed for public participation. No decisions are made at this part of the meeting – this will be done by the Council having heard and noted the representations made:*

Cllr Lewis raised a concern that the pathway at the end of the village running along Main Street to Fishpond Bridge is narrowing due to the overgrowth of the grass verge. The verge requires cutting back again to make wider for pedestrians/disabled people. The clerk is to put this item on the next agenda for discussion.

Cllr Lewis also informed the Councillors that the 'Community Infrastructure Levy S106' is going into CIL. Harrogate Borough Council just signed off the documents to go into the Local Plan. It will go out for consultation on the 18th and the Parish Council should be notified. Cllr Lewis advised that Appendix 4 is relevant – Schemes on Harrogate and Knaresborough. The parish need to view and discuss this with a view to taking the opportunity to complain as no further settlements are mentioned and how it affects the junctions onto the main roads which are well known to be hazardous.

Cllr Lewis and Cllr Burton also raised that there is flooding on the road on Branton Lane outside Avenue House plus flooding also on Carr Side Road. It was agreed that the grips require cleaning out to prevent future flooding.

Cllr Scott informed the council that work is about to take place in cutting back the willow trees at Ousegill Beck to help the traffic visibility on Fishpond Bridge and de-silt the beck to make it wider to help the water flow. We are just holding off seeing what works the Contractors do before a team of Volunteers is formed.

2013. 88 **Progress Reports.** To receive progress reports as follows:

2013.88.1 Free landing/Breathing Places project (minute 2011.110.1 refers): No current updates.

2013.88.2 LDP Affordable Housing Site, Branton (minute 2012.074 refers): If Harrogate Borough Council plan to expand the site it could be turned down as not in the Local Plan. Planning

2013.88.3 Allerton Waste Recovery Park (minute 2011.110.2 refers). See minute 2012.149.03: NYWAG lost the court case to appeal.

2013.88.4 Highways issues: Further to the clerk writing to Avenue House further to receiving a number of complaints about parking on and obstructing the public footpath. This was to no avail and the

situation is still occurring. Cllr Lewis has written to the police and any future sights of the cars parking on the highway are to be noted with License plate numbers noted dates and times and reported to the Parish Council/Police so they are able to take action.

2013.88.5 Tree Management: Clerk is to check with Cllr Robinson to see if the large Oak tree on the Village Green has been trimmed by Nigel Roskilly.

2013.88.6 Cold Calling/Neighbourhood Watch within the village: No current news.

2013. 89 Planning decisions notified by Harrogate Borough Council. None

To note any decisions received after publication of this agenda and prior to the meeting: None

2013. 90 Planning applications:

To consider any planning applications received after publication of this agenda and prior to the meeting: None

2013. 91 Questions from Councillors. To consider questions from Councillors.

Cllr Burton raised concerns about encroaching hedges outside 4 Branton Close. It was agreed for the clerk to write to the occupier to request cutting back.

It was also raised about paving slabs being left on the footpath outside Beech House, 1 Branton Close which is causing a hazard. The clerk is to write to the occupier to ask these to be removed.

Cllr Scott asked the clerk to put commuted sums under progress reports and if we have received the latest report from Sean Wright of Harrogate Borough Council. The clerk informed that the report has not been received to date.

2013. 92 Statement of accounts for the period 1st April 2013 – 16th October 2013. To consider the statement of accounts for the current year and approve payments therein. – All present agreed as a true and correct record.

2013.92.01 Harrogate Borough Council – To discuss if the Parish Council wish to continue Litter Picking Duties for the 12 month period 01/04/14 – 31/03/15 and receive payment of £117.54: All present agreed for the parish council to carry out Litter Picking duties for 2014/15 period.

2013.92.02 Great Ouseburn Allotments – to consider with a view to approve the estimate to replace the faded water pump sign: The quotation for the 6x4 sign at £32 was agreed. The clerk is to order the sign. Cllr Scott will update the website with the instructions of how to prime the pump.

2013.92.03 Maintenance of Playing Field Estimates (see minute 2013.65): The estimates for the football goals were discussed and the following estimate dated the 14/10/13 approved for purchase from Mark Harrod: code FOT-533 costing £612 Inc. vat. This item is also to carry onto the next agenda for outstanding items. The clerk to fill in the Commuted Sums request form to claim the money back.

2013.92.04 Barclay Electrical Contractors Ltd estimate for the Installation of 'Energy Efficient' lighting System: All agreed to pay the invoice 782 dated 20/09/13.

- 2013.92.05 PFK Littlejohn Invoice No SB20131968 for annual audit 2012/13 and to discuss any comments for the parish council entered onto the Annual return. This item was discussed by all present and invoice to be paid by the clerk.
2013. 93 To review the Parish Council's risk assessment dated July 2007: to review at the next meeting
2013. 94 To review the Parish Council's Standing Orders: to review at the next meeting
2013. 95 Sanctuary Housing Services Limited – to discuss the letter dated 27th September 2013 regarding Mr Adrian Murray and Mrs Christina Murray: All present verified the named local connection and the clerk is to confirm to Sanctuary Housing Services.
2013. 96 Residents Senior Citizen Christmas Dinner: To discuss if this event is to take place this year: All present agreed for this event could take place again this year. Cllr Scott is to speak to The Crown Pub for prices and menus. This is to be discussed at the next meeting.
2013. 97 Items received after publication of this agenda and prior to the meeting:
Harrogate Borough Council – Settlement Survey 2013 – Questionnaire: This was discussed and completed.
2013. 98 **General Circulation Correspondence received.** This was noted and passed for circulation by the clerk
2013. 99 **Reports from representatives.** To receive reports from the Council's representatives on the following organisations:
- 2013.99.01 **Village Hall Committee:** The new floor has been damaged but getting rectified under its warranty.
A sub-committee has been formed for the Grand Depart event.
A Christmas Carol event is also being planned.
- 2013.99.02 **Police Liaison Group:** No current news
- 2013.99.03 **Yore Vision:** is getting involved with the Grand Depart event and promoting businesses within the area. There will also be cycle ride events planned for this period.
- 2013.99.04 **First Responder Scheme:** External cabinet is still to be provided on the outside of the Village Hall.
2013. 100 **Matters for inclusion on the next Agenda:** Footpath leading to Fishpond bridge
Maintenance of playing field estimates
Standing Orders Review
Risk Assessment Review
Senior Citizen Christmas Dinner Progress Review
2013. 101 **Date and Time of next meeting.** To confirm that the next meeting of the Council will be held on Wednesday 20th November 2013 at 7.30 p.m. in the Jeff Gill Room at the Village Hall, Great Ouseburn.

There being no further business, the meeting closed at 9.45 p.m.