

## Minutes of the Meeting of Great Ouseburn Parish Council at 7.30 pm on July 19th 2023 in the Jeff Gill Room of the Village Hall

**Present:** Councillors R. Jones, E. Bainbridge, K. Scott and G. Jackson

**Clerk:** J. Merriman

### Public Session

No members of the public were present therefore no questions were asked.

**2023/085** An introduction was received from the Chairman and a reminder of the Council's expectations for the audio or visual recording of this meeting was given.

**2023/086** Apologies were received from Councillors R. Kay, S. Wilkinson and D. Jorgensen and approval given of reasons for absence.

**2023/087** Declaration of Interests – There were no declarations of interest  
a) No declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests were received.  
b) No applications for dispensation were received.

**2023/088** The minutes of the meeting held on 21<sup>st</sup> June 2023 were confirmed and signed as a true and accurate record of proceedings. (These were circulated under separate cover).

**2023/089** Stacey Murphy was welcomed from NYC to discuss commuted sums. This item was moved to the beginning of the meeting. It was **AGREED** that the Clerk should request sight of the assessment document and any queries, including historical correspondence, should be sent to Stacey. It was **AGREED** that Stacey would send the Clerk the qualitative assessments of typologies and a screen grab of the map of the allocated S106 sums.

**2023/090** No members of NYC were present therefore no update was available.

**2023/091** Clerk's report

- The Clerk confirmed that Great Ouseburn Parish Council had no observations for planning application 6.80.218.FUL ZC23/01848/FUL on 22<sup>nd</sup> June 2023
- The Clerk confirmed that Great Ouseburn Parish Council objected to planning application 6.80.220.A.TPO ZC23/02171/TPO on 22<sup>nd</sup> June 2023
- The Clerk confirmed that Great Ouseburn Parish Council had no observations for planning application 6.80.221.FUL ZC23/02218/FUL on 22<sup>nd</sup> June 2023

- The Clerk has proposed that a site visit should be carried out to undertake risk assessments of council-owned land, this will be considered at the July meeting
- The Clerk has drafted a formal request to the landowner of the monument which has been approved by the Chairman
- The Clerk has not purchased Microsoft 365 since an existing account has been identified
- The Clerk has amended the address on the wayleave agreement from Northern Powergrid but it requires a witness signature. This was executed at the July meeting

**2023/092** The grass cutting and the path to the allotments were reviewed and it was noted that further information would be supplied following a meeting scheduled for 26<sup>th</sup> July.

**2023/093** The following financial matters were considered:

(a) AGAR 2022/23

(i) The Annual Governance Statement as prepared by the Clerk and validated by the Internal Auditors was received, considered and it was **RESOLVED** to approve it.

(ii) The Accounting Statements were considered by the members meeting as a whole.

(iii) It was **RESOLVED** to approve the Accounting Statements.

(iv) The Accounting Statements were signed and dated by the person presiding at the meeting at which that approval was given.

The Annual Governance and Accountability Return will be submitted to the External Auditor, PKF Littlejohn LLP

(b) Report on managing the bank account – this item was moved to the next meeting

(c) Report on the budget – this item was moved to next meeting

(d) Commuted sums expenditure. – this item was covered under agenda item **2023/089**

(e) Payments included £100 for the internal audit

(f) Drainage rates for the free landing – it was agreed to respond to the request to confirm that the land belongs to Great Ouseburn Parish Council and agree to pay the sum requested.

**2023/094** Planning Issues

a) Planning applications

<b>Application Number</b>	<b>Proposal</b>	<b>Location</b>	<b>PC Observation</b>
6.80.194.E.DVCON ZC23/02510/DVCON	Variation of Conditions 2 (approved plans), 4 (landscape), 5 (landscape planting), 6 (landscape management), 7 (biodiversity management plan), 8 (bin collections), and 9 (parking facilities) of 17/03264/REMMAJ to allow an alteration to the position of the vehicular access onto Branton Lane, minor technical amendments to the internal highway, change to configuration of plot 25 house and home office position, amendment to garages from single to double garages for plots 15, 16, 21 and 22 and associated landscape amendments.	Land Comprising Field At 444278 462042 Branton Lane Great Ouseburn North Yorkshire	<b>NO OBJECTIONS</b>
Re: ZC23/02460/PBR	Prior Notification for conversion of cow shed to form 1no. dwelling.	Burrows Park Back Lane Great Ouseburn York North Yorkshire YO26 9SG	Comments will be given upon receipt of the planning application.

b) Planning decisions

<b>Application Number</b>	<b>Proposal</b>	<b>Location</b>	<b>Decision</b>
	Proposed new detached double garage	Residential Development Ousegill Warehouse Carr Side Road Great Ouseburn North Yorkshire YO26 9TW	GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS. (see supporting documentation)

It was **AGREED** to approve the planning application for the hand rail at the school by delegated authority.

- 2023/095** The allotment waiting list was considered and it was **RESOLVED** that Councillor Jackson would follow the issue up with the allotment holder.
- 2023/096** The financial regulations and the standing orders were received and it was **RESOLVED** to move approval to the next meeting.
- 2023/097** The asset register and associated risk management, including a potential site visit were considered. It was **RESOLVED** to request historical records from Councillor Kay in order to approve the asset register at the next meeting. It was approved for Councillor Scott to spend £6.00 on each land registry document required to prove ownership of sites.
- 2023/098** The action list was received and it was **AGREED** that the Clerk should complain about the dog bin on Churchville Lane/Back Lane junction.
- 2023/099** The contract of employment was received and it was **RESOLVED** that the Clerk should sign it at the next meeting.
- 2023/100** The purchase of a new printer for £114 was considered and approved. The cost of £20.39 was approved for the domain name to be purchased by Councillor Scott.
- 2023/101** The disposal of the bridge boards was considered.
- 2023/102** An update on the grievance procedure was received.
- 2023/103** Matters for inclusion in the next meeting included access to the monument.
- 2023/104** Date of Next Meeting 16<sup>th</sup> August 2023

The meeting closed at 21.51