

**MINUTES OF THE MEETING OF GREAT OUSEBURN PARISH COUNCIL HELD
WEDNESDAY 18th JANUARY 2023**

Public attendance: None.

2023/002 Councillor **Attendance:** Apologies from Councillor Kay

2023/003 Declaration **of interests**

Councillor Jackson's planning application ref 03792 and interest in barn application.

2023/004 Confirm **minutes**

December minutes confirmed, subject to adding Cllr Warneken apologies.

2023/004 Cllr Warneken report from North Yorkshire County Council

Unitary Authority Update:

- 1st April Unitary Authority to be put in place.
- Current concern on the budget preparation for 17th Feb
- Previous (unformalised) savings of £76m now look to be a £30m deficit.
- Many contributing factors out of CC control, example given of energy costs at leisure centres.
- Money from York Combined Authority is over 30 year period so [£56m] doesn't account for much.
- Significant area of personal concern to Cllr W. is Adult Social Care.
- This will all result in local authorities facing cuts. Cllr W. stated priority should be the elderly and infirmed as opposed to potholes.
- Planning matters to be split into six constitutional areas, of which GO forms part of Selby & Ainsty (Harrogate is separate).
- NY also facing levelling out challenges across the county e.g., Council Tax – some winners, some losers.

Cllr W. invited questions. Parish Council raised concerns over the following:

1. **Carrside Road closure:** Highways have closed for two weeks, and no repairs have yet been attempted. Traffic management and future closure of Branton Lane will cause significant issues for residents if this is not rectified prior.
2. **Brierley Home development:** Lack of progress. PC requested update.
3. **Stonebridge:** General lack of communication and response to queries from residents and PC. Specific live issues to be address urgently:
 - a. Foul water drainage
 - b. Highways / access
 - c. Footpaths

Cllr. Warneken offered his support and concern over issues. **Action:** Cllr. Jones to send Cllr. Warneken an email raising all these concerns. Cllr. Warneken will then take forward on behalf of residents of GO.

Cllr. Myatt was also asked for her assistance and agreed to work with Cllr. Warneken. Both agreed to keep each other copied on correspondence.

2023/005 Cllr Myatt report from Harrogate Borough Council

New Settlement:

- Cllr. Myatt informed PC that one of the landowners had withdrawn land for sale and the proposed Maltkiln New Settlement is now not coming forward for development.
- Planning permission was for up to 4000 homes.
- Likely that the Unitary Authority will review plans, to take in the needs of the whole county.

Statement for Chair of Integrated Board for NHS Humber...:

- Statement released stating that primary care and community services are at, or beyond, capacity. Statement suggested that these issues need to be looked at when discussing future developments.

Draft Parish Charter Consultation

- PC has been sent a survey to complete. Cllr. Myatt suggested GO PC complete and use free text box for additional comments.

2023/006 No clerk's report to discuss.

2023/007 Financial matters:

- (a) Report on meeting with auditor and approval of AGAR

Cllr. Jones and Cllr. Kay attended a meeting with James Mackman (JM), internal auditor, on 30th December.

JM has now completed AGAR for Councillors to agree. Report agreed within meeting. **Action:** Chair of PC and Responsible Financial Officer (RFO) to sign. PC to therefore appoint an RFO. Request for Cllr. Kay to take on role [Cllr. Kay was absent from meeting and therefore yet to confirm]. **Action:** Cllr. Jones to complete the form and forward/publish accordingly.

PC exempt from external audit as income and spent below thresholds. **Action:** Exemption certificate to be sent to external auditor by Cllr. Jones.

- (b) Report on managing bank account

Bank account access ongoing and being discuss with HSBC Business Banking. Going forward, PC to review the budget within a standard agenda item each month. PC to ensure they are on top of incomings and ongoing. No ongoing costs known at present. **Action:** Cllr Jones to ensure future agendas include PC budget

- (c) Report on setting Precept

Noted.

- (d) Report on budget

Noted. See minutes under (b).

- (e) Report on Asset register with risk management implications

Asset register reviewed within meeting. Specific changes required:

- PC own cricket club score box land, not the box itself which is managed and insured by the cricket club. Score box to be removed, land to remain.
- New PC lawnmower to be added to asset register. To be postcoded for insurance purposes.
- Free landing, fishpond, and playground to be added.
- PC own Village Hall, managed by Village Hall Committee.
- Maintenance costs to be added for all PC assets (to be discussed alongside budget commitments).

Action: Cllr. Jones to do amends and circulate to Councillors for final review at the next meeting.

Risk assessments needed for all assets – understood to be required on an annual basis. **Action:** Cllr. Jones to review Council documents to recover a previous assessment. PC to then take forward accordingly.

- (f) Commuted sums expenditure

Cllr. Bainbridge completed reconciliation exercise between PC and HBC commuted sums lists. Headlines as follows:

- PC spreadsheet stated £6,860.81 due from commuted sums from various developments over the years.
- HBC list has £48,414.34 allocated to Great Ouseburn for commuted sums.
- This is not comparing apples with apples however, as there are two large scale developments included in the HBC list and not on the PC list (Lime Tree development & “39 dwellings” development).
- When comparing the same developments there is a £2,157.31 difference in the totals, due to a number of items not appearing as an allocation from HBC. Cllr. Scott informed that the ‘missing’ items have actually been spent by GO and therefore the lists correlate.
- The only other difference was c£6 for GO verges associated with the Rosehill application. The PC will not dispute this due to the low value difference.
- There are a number of smaller developments not included on HBC list, but included on PC’s, shown at Table 2.
- The commuted sums from the two additional developments have now been added to the PC spreadsheet:

A) **Public House plus 7 Dwellings and 1 holiday let – this is understood to be The Lime Tree.**

£6,647 available - £1,311 allocated to MCG Quarry.

B) **Branton Lane – “39 Dwellings”**

£37,859 to become available – same allocations as above.

Next Steps:

The PC now has a definitive list of commuted sums and a surprisingly similar picture between what was expected and what HBC provided in their list (due to the update about the play area funds having been spent).

Action: Cllr. Bainbridge will categorise into the difference allocations e.g., church yard, verges etc so we can see how much is available for each.

Action: PC to then discuss at the next meeting the priorities for spend under each category.

Action: In the meantime, Cllr. Jackson to request two further quotes for tree works requested for St. Mary’s graveyard as this is a known requirement and the process is in train.

Action: Cllr. Bainbridge to query with HBC the developments not mentioned totalling £795.16 of commuted sums owed.

Action: Cllr. Bainbridge to Query with HBC the allocation method, specifically referring to the public house and Branton Lane development.

Action: Cllr. Bainbridge to contact GO Primary School and lead conversations going forward. Cllr Bainbridge requested previous email correspondence to be provided to provide all context, which can then be followed up.

2023/008 Planning Issues

(a) 22/04555 Café at Aldwark Bridge

(1) lease from GOPC see letter from Rachel Kay

Action: Cllr. Kay to ensure a regular maintenance requirement has been incorporated into the lease [in exchange for monetary payment]. To discuss with Cllr. Jackson if further information required.

(2) Environment Agency advise refusal

Action: Cllr. Jones and Scott to review together to confirm understanding of correspondence received. PC to determine whether planning has been refused or further information has been requested by the EA.

(b) 22/04542 Ardwell House Roof changes

No comment. No further action required.

(c) 22/04483 Pond at Cross Lane Allowed

Noted.

(d) 22/03792 Solar Panels at Sandlands

Height of solar panels reviewed, accidental error in original plans submitted.

(e) 22/04735 Lighting at Stonebridge site

PC response submitted. **Action:** To be monitored.

(f) 22/04597 Drainage at Stonebridge site

PC response submitted. **Action:** To be monitored and followed up where required.

Action: Cllr. Jones to forward latest correspondence from Cllr. Kay & Stonebridge to Cllr. Warneken for information.

(g) 22/04577 New barn off Cross Lane

PC response submitted. **Action:** To be monitored.

2023/009 Update on action list

Actions list reviewed in its entirety and updated accordingly.

Correspondence received from Aldwark PC re. riverside lodges at Aldwark manner.

Action: Cllr. Jones to respond with no objections from GO PC assuming lodges are planned to be located on same roadside as Aldwark Manor.

2023/010 Matters for inclusion in next meeting

None requested at this time.

2023/011 Next Meeting February 15th, 7.30 pm in Jeff Gill room